

| get ready | back to school

In this handout, you will find the answers to many of your back to school questions



Summer Hours

Office hours for July and August for general inquiries only

Tuesday July 4 – Thursday July 6	9:00 – 3:00 pm
Monday July 10 – Thursday July 13	9:00 – 3:00 pm
Monday July 31 – Thursday August 3 rd	9:00 – 3:00 pm
Tuesday August 8 – Thursday August 10	9:00 – 3:00 pm

Office hours for August – General inquiries and booking appointments for students who have not yet registered with Dr. E.P. Scarlett for 2017-2018

Monday August 14 – Thursday August 17	9:00 – 3:00 pm
Monday August 21 – Thursday August 24	8:00 – 3:00 pm
Monday August 28 th onwards	8:00 – 4:00 pm

School Start up

Tues. Aug. 29th.....Gr 12 Students Photo ID & Timetable pick up 9:00 – 2:15pm

Wed. Aug. 30th.....Gr 11 Students Photo ID & Timetable pick-up 9:00 – 2:15 pm

Thur. Aug. 31....Gr. 10 Students Photo ID & timetable pick-up 9:00 – 2:15 pm

Tues. Sept. 5.....First Day of School

- **Grade 10 students : 9:00 am – 12:30 pm**
 - Assembly 9:00 – 9:30 am
 - Lancer Homeroom 9:30 – 10:30 am
 - Mini timetable rotation
 - Period 1 10:35 – 10:45 am
 - Period 2 10:50 – 11:00 am
 - Period 3 11:05 – 11:15 am
 - Period 4 11:20 – 11:30 am
 - Barbeque: 11:30 am – 12:15 pm
 - Grade 10 only bus pick up 12:30 pm
- **Grade 11 and 12 students – 1:30 – 3:00 pm**
 - Lancer Homeroom 1:30 – 2:00 pm
 - Mini timetable rotation
 - Period 1 2:05 – 2:15 pm
 - Period 2 2:20 – 2:30 pm
 - Period 3 2:35 – 2:45 pm
 - Period 4 2:50 – 3:00 pm
 - 3:00 pm dismissal – no transportation available

Wed. Sept 6th.....Regular classes begin

- Proceed to Lancer Homeroom 8:55 – 9:10 am
- Regular Timetable 9:10 – 3:32 pm

Registration information

Please visit <http://www.cbe.ab.ca/registration/registration/Pages/default.aspx> our registration page for all registration details and form.

School Calendar

We are a school that follows the traditional calendar.

<http://www.cbe.ab.ca/registration/calendars/Documents/2017-2018-Traditional-Calendar.pdf>

School Start and End Times

Monday – Thursday:	Start 8:55 am	Finish: 3:32 pm
Friday	Start 8:55 am	Finish 1:18 pm

Fees and Waivers

School fees are due beginning in September. Online fee payment is the simplest and most convenient way to pay school fees. Parents can login to [My CBE Account](#) to pay fees or apply for a waiver.

School Fees can also be paid directly to the business office at Dr. E.P. Scarlett. Methods of payment accepted are: Visa, Mastercard, Interact cash or by cheque.

You can find more information on school fees and waivers here:

<http://www.cbe.ab.ca/registration/fees-and-waivers/Pages/default.aspx>.

Yellow School Bus Transportation

For those students living in Legacy and Walden the pre-registration deadline for yellow school bus transportation closed at midnight on Sunday, June 11. Routes for the 2017-18 school year are created over the summer based on the addresses submitted before the cut off. Pre-registrations are still accepted and families planning to use yellow school bus service are encouraged to continue to pre-register using [My CBE Account](#).

Yellow school bus route maps will be posted by August 30 for traditional calendar schools.

In October, a confirmation email will be sent to all parents/guardians who have submitted a pre-registration. It will include transportation fee information and payment options (if applicable). Families can cancel their pre-registration with no financial penalty by responding to the email or canceling using [My CBE Account](#) by October 31, 2017.

More information about 2017-18 transportation service levels and fees are posted on the CBE website: <http://www.cbe.ab.ca/news-centre/Pages/2017-18-transportation-service-levels-and-fees.aspx>.

Further Information

We look forward to a great year ahead. If you have any questions that we haven't addressed here, please contact the school.

For further Calgary Board of Education back-to-school information click here:

<http://www.cbe.ab.ca/registration/back-to-school/Pages/back-to-school.aspx>