



| get ready | back to school



In this handout, you will find the answers to many of your back to school questions. Please refer to our website at <http://schools.cbe.ab.ca/b858/> to view our Newsletter for more information.

Registration information

Please visit our registration page for all registration details and registration forms. <http://www.cbe.ab.ca/Parents/register/default.asp>. Families who are moving into our community over the summer and not yet registered can call the office beginning August 13 to book an appointment. No drop in registration is available.

Summer Office Hours for general inquiries only

Monday July 16 – Thursday July 19	9:00 am – 3:00 pm
Monday July 23 – Thursday July 26	9:00 am – 3:00 pm

Office Hours for general inquiries and booking appointments for students who have not yet registered with Dr. E.P. Scarlett 2018-2019

Monday August 13 – Thursday August 16	9:00 am – 3:00 pm
Monday August 20 – Thursday August 23	9:00 am – 3:00 pm

School Start up

Tues. Aug. 28th Gr 12 Students Photo ID & Timetable pick up 9:00 – 2:15 pm

Wed. Aug. 29th Gr 11 Students Photo ID & Timetable pick-up 9:00 – 2:15 pm

Thur. Aug. 30th Gr. 10 Students Photo ID & timetable pick-up 9:00 – 2:15 pm

Tues. Sept. 4th First Day of School

- **Grade 10 students : 9:00 am – 12:30 pm**
 - Assembly 9:00 – 9:30 am
 - Lancer Homeroom 9:30 – 10:30 am
 - Mini timetable rotation
 - Period 1 10:35 – 10:45 am
 - Period 2 10:50 – 11:00 am
 - Period 3 11:05 – 11:15 am
 - Period 4 11:20 – 11:30 am
 - Barbeque: 11:30 am – 12:15 pm
 - Grade 10 only bus pick up 12:30 pm
- **Grade 11 and 12 students – 1:30 – 3:00 pm**
 - Lancer Homeroom 1:30 – 2:00 pm
 - Mini timetable rotation
 - Period 1 2:05 – 2:15 pm
 - Period 2 2:20 – 2:30 pm
 - Period 3 2:35 – 2:45 pm
 - Period 4 2:50 – 3:00 pm
 - 3:00 pm dismissal – no transportation available

- Wed. Sept 5th.....Regular classes begin
- Proceed to Lancer Homeroom 8:55 – 9:15 am
 - Regular Timetable 9:20 – 3:32 pm

School Calendar

We are a school that follows the traditional calendar. For system calendars, please visit: www.cbe.ab.ca/registration/calendars

School Start and End Times

Times Monday - Thursday	Monday	Tuesday	Wednesday	Thursday	Times Friday
7:28 - 8:50 (82 Min.)	J	J	J	J	Teacher Meetings 7:45 – 8:45
Tutorial Time 8:55 – 9:20 (25 Min)	Tutorial Time	Tutorial Time	Tutorial Time	Tutorial Time	Period 1 08:55 - 9:57 62 Min
9:21 - 10:43 (82 Min.)	Period 1	Period 2	Period 1	Period 2	Period 2 10:01 – 11:03 62 Min
10:47 - 12:09 (82 Min.)	Period 2	Period 1	Period 2	Period 1	Period 3 11:07 – 12:09 62 Min
12:09 - 12:44 (35 Min.)	Lunch	Lunch	Lunch	Lunch	Period 4 12:13 – 1:15 62 Min
12:44 - 2:06 (82 Min.)	Period 3	Period 4	Period 3	Period 4	
2:10 - 3:32 (82 Min.)	Period 4	Period 3	Period 4	Period 3	
3:40 - 5:02 (82 Min.)	J	J	J	J	

Changes to My CBE Account

Over the summer, changes will be made to My CBE Account, the online parent account that allows families to pay fees or apply for a waiver, register for transportation and noon supervision, as well as view student progress.

Families will need to set-up new accounts to continue to do online transactions. To create a new account families will need to have their child's CBE Student ID Number. Watch the CBE website in August for more information about the transition: www.cbe.ab.ca.

Fees & Waivers

School fees will be charged to families after the start of the school year in September and October. Online fee payment is the simplest and most convenient way to pay school fees. Parents can use their online account to pay fees or apply for a waiver at: www.cbe.ab.ca/mycbe.

There are a number of different ways you are able to pay school fees, including: online using VISA, MasterCard, VISA Debit or Interac Online; in-person at schools; or by sending in a cheque to the school or CBE.

You can find more information on school fees and waivers here: www.cbe.ab.ca/registration/fees-and-waivers.

Transportation

In order to ride on a Calgary Transit express bus to school and back home, students are required to purchase a regular youth monthly bus pass or a regular bus ticket. See the following link for a few options where to purchase your transit pass or tickets. <http://www.calgarytransit.com/fares-passes/where-buy>

More information about 2018-19 transportation service levels and fees are posted on the CBE website: www.cbe.ab.ca/schools/busing-and-transportation/Pages/service-levels-and-fees.aspx

Further Information

We look forward to a great year ahead. If you have any questions that we haven't addressed here, please contact the school.

For further Calgary Board of Education back-to-school information visit: www.cbe.ab.ca/registration/back-to-school/