

The Scarlett

The purpose of Dr. E.P. Scarlett High School is to prepare through the development of knowledge, skills, attitudes and responsibility, graduates who are self confident, lifelong learners capable of enhancing their lives and the quality of our world.

August 2018,

Principal's Message

Welcome to the 2018-2019 school year! I sincerely hope that you are as excited as we are.

Here are some key things to remember so that we have a successful start up to the school year:

- All communications will be posted on our school website.
- Please be mindful of the school events in scheduling family and personal business as missing class time and exams can be very stressful for students. Also, please refer to the website calendar often as we may need to change the dates of events.
- You will see that we have something called Tutorial in our daily schedule. During this time students are able to access school resources and support that they may need, such as; teachers for extra help, time to work on assignments and projects, quiet work, play sports in the gym, or to relax and prepare for the class. Students have really appreciated this freedom and flexibility and have been clear that supported time has had an important role to play in their success. This time is reviewed yearly to assess its effectiveness. Please make the most of this time.

A couple of items of special note:

- Meet the Teacher Night is Thursday, September 13th at 6:45 PM (doors open at 6:30 PM). English Language Learners have a meeting at 6:00 PM in room 120 prior to Meet the Teacher.
- Please accept our invitation to attend the first meeting of our School Council on Monday, September 17th at 6:30 PM in the library. This is a great way to meet other parents and provide input in school matters.
- We are a non-smoking campus. This also includes vaping and the use of any tobacco product. We ask our students to be respectful of our school rule and to be good neighbours in our community regarding the use of these products.
- Parking on campus is limited and parking passes will be assigned based on a lottery system in September. Please watch for announcements regarding when applications are available. To be eligible you will need a valid driver's license and registration for the vehicle that will be driven. When driving in the community please be respectful of our neighbors and also ensure that any parking must be compliant to local parking restrictions. We count on you to represent us well. If you need help in identifying areas where you may park, please talk to your Assistant Principal.
- We communicate most of our messages to you through SchoolMessenger, an automated message system that calls and emails regarding attendance or special events, emergencies, or timely reminders. To ensure that you receive communication from the school, it is important that we have accurate contact information. During the first week of classes, your son/daughter will be given a demographics sheet to verify the personal information we have on file. Please return it ONLY if the information has changed. If you have not received voicemails or emails from the school, please phone our office (403-281-3366).

I am proud to serve the Dr. E.P. Scarlett community and look forward to another great year.

Sincerely,



Shari Goodfellow

Dr. E.P. Scarlett High School

220 Canterbury Dr SW Calgary, Alberta
T2W 1H4

(T) 403-281-3366, (F) 403-777-7999, **Attendance Line: 403-281-3429**

Email: drepscarlett@cbe.ab.ca Web site: www.cbe.ab.ca/b858



Main Office

Administrative Team

- Principal Shari Goodfellow (slgoodfellow@cbe.ab.ca)
- Assistant Principal (A-G) Andre Marquis (amarquis@cbe.ab.ca)
- Assistant Principal (H-O) Steven Pike (smpike@cbe.ab.ca)
- Assistant Principal (P-Z) Randy Lewis (rglewis@cbe.ab.ca)
- Admin. Assistant Bonnie Leech (boleech@cbe.ab.ca)
- Business Manager Kerri Popp (kedpopp@cbe.ab.ca)

Student Services Team

- Guidance (A-G) Chris Llewellyn (cblllewellyn@cbe.ab.ca)
- Guidance (H-O)(Int. Students) Marnie White (mmwhite@cbe.ab.ca)
- Guidance (P-Z) Julie Nishimura (junishimura@cbe.ab.ca)
- Admin. Assistant Teri Jackson (tmjackson@cbe.ab.ca)

Summer Office Hours:

- See website (Back to School): www.cbe.ab.ca/b858

Important School Start Up Dates & Information

Please refer to the website: www.cbe.ab.ca/b858 for detailed events during the school year. The following are key dates for the 2018-19 school start up:

Tuesday, Aug. 28:

- **Grade 12 students** registered at Dr. E.P. Scarlett can pick up their timetables and school ID. Photo ID and pick up timetables 9:00 am – 2:15 pm (Library)
Surnames A-L: 9:00 am – 11:15 am
Surnames M-Z: 12:00 pm – 2:15 pm

Wednesday, Aug. 29:

- **Grade 11 students** registered at Dr. E.P. Scarlett can pick up their timetables and school ID. Photo ID and pick up timetables 9:00 am – 2:15 pm (Library)
Surnames A-L: 9:00 am – 11:15 am
Surnames M-Z: 12:00 pm – 2:15 pm
- **Grade 12 students only:** course changes 10:30 am – 4:00 pm (Student Services/Guidance Office)

Thursday, Aug. 30:

- **Grade 10 students** registered at Dr. E.P. Scarlett can pick up their timetables and school ID. Photo ID and pick up timetables 9:00 am – 2:15 pm (Library)
Surnames A-L: 9:00 am – 11:15 am
Surnames M-Z: 12:00 pm – 2:15 pm
- **Grade 11 students only:** course changes 9:00 am – 1:00 pm (Students Services/Guidance Office)
- **Gr. 10 students only:** course changes 2:00 pm – 4:00 pm (Student Services/Guidance Office)
- **Music registration:** for all music students 9:00 am – 12:00 pm (Music Room 169)

Tuesday, Sept. 4: First Day Students in School

- 9:00 am – 12:30 pm: Grade 10 students only
 - Assembly, homeroom, mini-timetable, BBQ
 - Regular bus morning schedule, and busses will pick up at 12:30 pm for Grade 10 students
- 1:30 pm – 3:00 pm: Grade 11 and 12 students only
 - Homeroom, mini-timetable
 - No busses scheduled

Wednesday, Sept. 5: First Day of Regular Classes

- 8:55 am – 9:15 am: Homeroom and proceed to regularly scheduled classes.
- Textbooks will be assigned during class time from Sept. 5th to Sept. 11th

Tuesday, Sept. 11: PE 30 Parent Meeting for the Fall Camp trip for first semester students




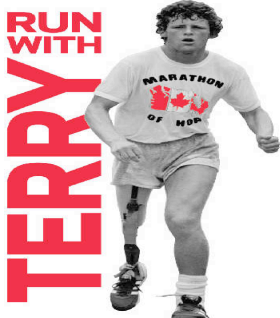
Wednesday, Sept. 12: Lifetouch Pictures for students who have not had their pictures taken

Thursday, Sept. 13: Meet the Teacher Night (6:45 pm – 9:00 pm)

- ESL/ELL program information meeting for families & students (6:00 pm – 6:45) in Room 120.

Welcome Week Sept. 11th – 14th Activities

All students are welcome to come and enjoy all the fun activities happening during Welcome Week.

Tuesday, Sept. 11 th	Wednesday, Sept. 12 th	Thursday, Sept. 13 th	Friday, Sept. 14 th
			
Lunch Time Activities in the Main Gym	Toonies for Terry BBQ at Lunch	Lunch Time Activities in the Main Gym	Terry Fox Run- 10:37 am Everyone Welcome

Tuesday Sept. 18th: Parent Meeting for Choir Retreat, EPSMPA AGM, and Vic Lewis (6:30 pm to 8:00pm) Theatre

- Agenda
 - 6:30 pm: Choir Retreat parent meeting (all choir parents)
 - 7:00 pm: EPSMPA AGM (all music parents)
 - 7:30 pm: Vic Lewis (all grade 11 & 12 band parents)

Student Information

Athletics Department

Important information for fall athletics:

- Grade 10 – Tryouts are for the Junior Teams
- Grade 11 – Athletes need to tryout for the Senior Teams first
- Grade 12 – Athletes must tryout for the Senior Teams

*Exception - If there is only one team students from all grades are welcome to try out.

Fall Athletics:

Athletic Director: Stephannie Maxwell (sdmaxwell@cbe.ab.ca)

Football:

- Junior and Senior Football will start on Wednesday, August 29th
- Equipment hand out will begin at 3:00 pm in between the gyms, practice will take place from 4:00 - 6:00 pm.
- If interested, please contact Pete McMahon at pgmcmahon@cbe.ab.ca or Stephanie Maxwell at sdmaxwell@cbe.ab.ca for more information in August.
- There will also be a meeting on Tuesday, September 4th at noon for any grade 10's that are unable to make the August 29 - August 31st practice days.

Cross-Country:

- All athletes welcome.
- There will be an information meeting on Tuesday, September 4th for interested grade 10's
- First practice will be Wednesday, Sept 5th at 3:45 - 5:00 pm. Come ready to run!

Girls Soccer:

- There will be a meeting on Tuesday, September 4th for all interested grade 10's at 12:00 pm after the mini-timetable in the main gym. Grade 11's and 12's will meet at 3:00 pm briefly.
- First practice will be on Wednesday, September 5th from 4:00 - 5:30 pm at Dr. E.P. Scarlett.

Jr. Boys & Girls Volleyball:

- There will be an information meeting at noon on Tuesday, September 4th following the morning activities for Grade 10 students in the main gym.
- First tryout will be on Wednesday, September 5th from 7:00 - 8:30 am for the junior girls, and 3:50 - 5:30 pm for the junior boys.

Sr Girls Volleyball:

- First tryout will be on Friday, August 31st at 12:00 pm – 1:30 pm.
- All athletes interested in trying out should be there and ready to play.

Sr Boys Volleyball:

- First tryout will be on Friday, August 31st at 12:00 pm – 1:30 pm.
- All athletes interested in trying out should be there and ready to play.

Field Hockey:

- Any boys interested in playing field hockey, please contact Stephanie Maxwell at sdmaxwell@cbe.ab.ca. There is an opportunity to try it at a one day tournament tentatively scheduled for September 15th.

Calendar for Athletics:

September 2018

Mon Tues Wed Thurs Fri Sat

27 Summer Break	28 Summer Break	29 Non- Instruction day JV Football 4:00pm-6:00pm SV Football 4:00pm-6:00pm ***Equipment Hand out 3pm ***	30 Non- Instruction day JV Football 4:00pm-6:00pm SV Football 4:00pm-6:00pm ***Equipment Hand out 3pm	31 Non- Instruction day SG Vball -12:00 - 1:30pm SB Vball -12:00 - 1:30 pm JV Football 1:30-3:00pm SV Football 1:30-3:00pm	1
3 Labour Day	4 XC - Info Meeting at noon JG VBall - Info Meeting @ noon JB Vball - Info meeting @ noon SG Vball -3:00-5:00 SB Vball -3:00-5:00 Girls Soccer - Info meeting noon JV Football - Info meeting noon SV Football - 4:00-6:00pm	5 XC - 3:45-5:00pm JG VBall -7:30am Full Main JB Vball - 3:45-5:30Aux/main SG Vball - 3:45-5:30 Main South SB Vball - 3:45-5:30 Main/Aux Girls Soccer - 4:00-5:30 JV Football - 4:00-6:00pm SV Football - 4:00-6:00pm	6 XC - 3:45-5:00pm JG VBall 3:45-5:30 Main/Aux JB Vball 7:30am Full Main SG Vball - 3:45-5:30 Aux/Main SB Vball - 3:45-5:30 Main South Girls Soccer - 4:00-5:30 JV Football - 4:00-6:00pm SV Football - 4:00-6:00pm	7 XC - 1:30-2:30pm JG VBall - 1:30-3:00 Main South JB Vball - 1:30-3:00 Main/Aux SG Vball - 7:30 Full main SB Vball - 1:30-3:00 Aux/Main Girls Soccer - 4:00-5:30 JV Football - 1:30-3:00pm SV Football - 1:30-3:00pm	8
10 XC - 3:45-5:00pm JG VBall-7:30 Full Main JB Vball - 3:45-5:30 Aux/Main SG Vball- 3:45-5:30 Main South SB Vball - 3:45-5:30 Main/Aux Girls Soccer - 4:00-5:30pm JV Football - 4:00-6:00pm SV Football - 4:00-6:00pm	11 Camp parent meeting 6:00 in main XC - 3:45-5:00pm JG VBall - 3:45-5:30 Aux/Main JB Vball -3:45-5:30 Main South SG Vball - 3:45-5:30 Main/Aux SB Vball - 7:30 full Main Girls Soccer - 4:00-5:30pm JV Football - 4:00-6:00pm SV Football - 4:00-6:00pm	12 XC - 3:45-5:00pm JG VBall -3:45-5:30 Main South JB Vball -3:45-5:30 Main/Aux SG Vball -7:30 full Main SB Vball - 3:45-5:30 Aux/Main Girls Soccer- 4:00-5:30pm JV Football - 4:00-6:00pm SV Football - 4:00-6:00pm	13 Meet the Teacher 7-9 XC - 3:45-5:00pm JG VBall -7:30 Main South JB Vball - 7:30 Main North SG Vball - Volleyball Classic SB Vball - Volleyball Classic Girls Soccer- 4:00-5:30pm JV Football - 4:00-5:30pm SV Football - Game VS Grandin 4:30 - 6:30 @ Shouldice Stampeder	14 XC JG VBall - 1:30-3:00 Main South JB Vball - U of C Tourney SG Vball-1:30-3:00 Main North SB Vball - U of C Tourney Girls Soccer - 1:30-3:00pm JV Football - 1:30-3:00pm SV Football - 1:30-3:00pm	15 JB Vball- U of C Tourney SB Vball- U of C Tourney

Clubs

We have a variety of different clubs for students to explore. Please see below for a list of our more popular clubs. Please watch for information throughout the year for more clubs and information on dates. Please do not hesitate to come to the main office and ask if you have any questions.

Bio Olympiad	International Certificate	Principal Advisory Group	The School Store
Debate Club	Mental Health Advisory Group	Robotics	Weight Room
Environmental Club	Model UN	Scarlett Art Society	Yearbook Committee
Graduation Committee	Poetry Slam	Scarlett Social Action	

English Language Learner (ELL) Department

The English Language Learner (ELL, formally ESL) Department serves the most diverse group of students at Scarlett. New students come from all over the world to learn English and explore Canada. We are situated in Room 113 and 120, the International Center of the school.

International Students who arrive through CBE's Global Learning are coming from places such as China, Brazil, Italy, Germany, Korea, Vietnam, Japan and Spain. We also have many more students who have recently moved to Canada from around the world. They all bring a rich background and cultural diversity to our school that benefits us all. Students are encouraged to join us Monday through Wednesday for lunch in Room 113. Canadian students are welcome to join the World Culture Society to learn more about culture and travel around the world.

New International Student Orientation: Thursday, Aug. 30th 9:00 am- 3:30pm

(Required attendance for all New International Students and their Homestays, Custodians/Guardians)

This meeting is only for **NEW** International Students and their custodians or guardians who have come through CBE Global Learning and their parents and/or homestay custodians. Homestay custodians or guardians have registration forms to fill out and sign, important information for the school year, and a quick tour of the school to attend. Please be sure to bring all valid documents including: passport, visa, study permit, Ingle Insurance card, previous report cards and current address and emergency phone contacts. Lunch will be provided for students and in the afternoon, students will take a language proficiency test and a math test. Please bring a pencil, eraser, calculator and a well-rested brain for the day.

- 9:00 - 11:00 am - Parent/Custodian/Homestay Parent and New Student Orientation
- 11:30 - 12:30 pm - Lunch break for the students: Lunch will be provided and International student Mentors will join us (if you have strict dietary needs, please bring your own lunch to eat).
- 1:00 - 3:30 pm - Math and Language proficiency testing for students only. Parents and custodians will not attend.

Friday, August 31st - New International Students will have individual appointments with the guidance counsellors and Mrs. Finkbeiner to register in their chosen courses.

New Students: IMPORTANT! School busses are not yet running in August. Please make sure students have transportation to the school and home at the end of each day.

*International Students who have already attended Dr. E. P. Scarlett do NOT have to come to this meeting. If your student is coming from Junior High, they are welcome to attend to become more familiar with the school. The testing has already been completed, so they do not stay for the afternoon.

ELL Coded student testing and New Grade 10 ELL students

Students are coded ELL upon arrival to Canada through Kingsland. Each year, students are benchmarked according to the Alberta Benchmarks and provided with access to appropriate support depending on their language needs. Students are coded for 5 years through Alberta Education and an extra 2 years through the CBE, for a total of 7 years of language support. We are fortunate Scarlett provides a full program of support for students from level 1 through 4 in classes dedicated to improving the language ability of all our ELL coded students to ensure success in the fast-paced high school environment.

Each September, students who have ELL codes take a language proficiency test. This test is used for benchmarking students, to assist teachers with knowing the skills of their students, and to apply for summer school. Students are expected to write the test each year in high school

regardless of whether they access extra time accommodations or not. This mark is not published and does not change the student's program; however, it is important information for student growth and teacher understanding. Coding and exam scores are not recorded on report cards or final transcripts. The benefits for each student is the access to extra time when they are reading and writing in their second, third, or fourth languages on exams in regular classes. Their scores are also useful information for their own understanding of how they compare to Canadian students in reading comprehension and vocabulary and for teachers to better understand the needs of their students. Students will be given a notice of the dates for the exam. It will be written during regular class time.

Tutorial Time for ELL Students: All ELL students who require extra help in courses, especially in writing and reading, are expected to come to room 113 or 120 at Tutorial Time in the morning to ask questions and receive help.

Bridge Foundation for Youth Mentorship Program

The Bridge Foundation operates a Mentorship Club for all new immigrant youth at Scarlett in room 120 one afternoon a week from 3:40 to 5:30 pm. This club is for new students to learn more about Calgary, volunteer in supervised events, develop leadership skills, as well as participate in outside activities. All immigrants, regardless of language background are welcome to join in the fun and experience Calgary. Look for announcements in the school bulletin and outside 113/120 about the meeting dates and times.

World Culture Society – Open to all interested students

The Chinese Cultural Student Association offers an after-school club for all students regardless of cultural background. Meetings will be once a week in room 113 from 3:40 to 5:00 pm starting in September. The focus of the club is to develop cross-cultural understanding and friendships. All students interested in fun activities and making new friends from around the world are welcome to attend. Last year the club was involved in sushi making, a world food fundraiser, volunteering, and some awesome field trips!

YMAP - A YMCA Achievement Program

The YMCA Achievement Program will visit room 120, the International Center, to introduce students to the YMAP program offered through the YMCA. This program is for newcomers to develop leadership skills and learn more about Canada through the YMCA. Applications will be available from Mrs. Finkbeiner. Please watch for announcements in the bulletin.

International Certificate Program

The International Certificate Program is gearing up for another year at Dr. EP Scarlett with our initial meetings happening at the end of October. This program is open to all students in all grades.

The International Certificate is a way of recognizing and valuing the significant contributions, work, and experiences of an international nature that students have accomplished throughout their CBE journey.

Meetings will begin during the last week of October. If you are interested and have not signed up yet, listen for meeting dates.

International Languages

Bonjour! ¡Bienvenidos! Welcome back!

The French Immersion, Spanish Bilingual and International Languages department welcomes you back to the 2018-2019 school year. We look forward to having many of you in our dynamic and growing classes.

If you feel that you are not in the best course level in relation to your language ability, please speak to your teacher and guidance counselor as soon as possible.

New Courses!

We are excited to add new languages to our school this year! The new courses are German Language and Culture 10 3Y and Mandarin Language and Culture 10 3Y. Students in any grade level are welcome to sign up for these courses, and no prior knowledge is necessary!

For more information, contact Mrs. Olauson (saolauson@cbe.ab.ca)

French 30 9Y and Spanish 30 3Y Challenge exams:

Information meetings will be held at the beginning of October. The exams will be written after school on November 2nd, 2018. For more information, please contact Mme. Olauson (saolauson@cbe.ab.ca) for French and Sra. Carcamo (pecarcamo@cbe.ab.ca) for Spanish.

Throughout the school year we will be offering in school cultural opportunities for our language students and anyone who is interested in our language courses. Keep your eyes and ears open for these opportunities throughout the year.

Have a great September

Students Services

- We will not be able to accommodate requests for specific teachers or a specific order or semester for courses.
- As well, some grade 10 students may now have their 4th or 5th option choice if one of their top 2 or 3 option courses could not be scheduled.

Timetable changes:

Due to high student enrollment and individual classes at or over capacity, timetable changes may **only** be made for the following reasons:

- You have **"See Counsellor"** on your timetable – this means there is an issue with your timetable
- Failure in a student's previous course
- Completion of a summer course or online course (bring proof of final mark)
- Addition of a course to meet requirements for a high school diploma
- Addition/deletion of a course for post-secondary requirements/future plans
- Need a change in a level of a course (e.g. 20-1 to 20-2, 30AP to 30-1)
- Incorrect course on timetable

Students will be able to **sign up** on a first come first serve basis for **brief** timetable appointments on the following dates:

- **Tues. Aug. 28th** – No course changes today
- **Wed. Aug. 29th** – Gr. 12 students only: course changes 10:30 am – 4:00 pm
- **Thurs. Aug. 30th** – Gr. 11 students only: course changes 9:00 am – 1:00 pm
Gr. 10 students only: course changes 2:00 pm – 4:00 pm

- **NO timetable changes will be done on Friday, Aug 31st & Tuesday, Sept 4th .**
- **Wed. Sept. 5th to Tues. Sept. 11th** – Timetable change requests may be made

If you completed **CALM 20** in summer school and CALM online (J Block) still appears on your schedule, simply bring proof of your final mark to the Guidance Office and we will remove CALM 20 from your timetable; no need to meet with a Counsellor.

Please make a separate appointment with your Guidance Counsellor **after** the first week of classes if you need a prerequisite form to enroll in a Fall 2018 course with Chinook Learning Services or CBe-Learn.

Parent/Guardian Information

School Resource Officer

We are proud to have a School Resource Officer (SRO). The role of the SRO is to break down barriers and preconceived notions of the Police. The goal is to build relationships with students and establish a positive relationship between students and the Calgary Police Service. They are a resource for any issues regarding the law and support the school work with students who are experiencing issues such as bullying, social media, and harassment. We use the SRO to work in conjunction with students to educate and enable better decisions to become positive members of the community.

Independent Students

As per Government Regulations students who turn 18 years old during the school year are automatically recognized and treated as an Independent Student from the date of their 18th birthday. Independent Students maintain all responsibilities of an adult and cannot transfer these responsibilities to their parent/guardian. Schools must take instructions from the Independent Student for all matters, including, but not limited to: consents and waivers, attendance, field trips, suspensions, damage to property, and emergency contact. Independent students will inform the school who can be contacted.

School Council News

All parents and guardians are invited to participate in School Council and the Dr. E.P. Scarlett Parents and Alumni Association ("Friends of Scarlett") meetings throughout the school year. School Council meetings are an opportunity for parents to provide input into school decision making and to hear about the schools' plans and activities, as well as those of the CBE. Meetings often open with a "focus topic" or parent education session, with topics selected based on parent preferences. For 2018-2019, a series of topics related to the CBE's Three Year Education Plan has been drafted. Topics will be finalized with input from attendees at the September meeting. "Friends of Scarlett" is the society that does fundraising to enhance school resources and activities. Meetings are an opportunity for parents to steward both fundraising (primarily through volunteering at a casino every eighteen months) and the use of funds.

For 2018-2019 meeting dates are:

- Monday, September 17 – Meet the Scarlett Admin team, agree on focus topics for the year and elect officers for School Council and the "Friends of Scarlett"
- Monday, October 22

- Monday, November 19
- Monday, January 14
- Monday, February 25
- Monday, April 15
- Monday, May 13

If you would like to get involved in any capacity (we are in particular need of a parent to serve as Treasurer), or if you have suggestions for focus topics or matters that you think should be discussed at School Council, you can contact Glynis Carling at epshscouncil@gmail.com

Library News

Textbooks/novels will be distributed during class time from Wednesday, September 5th to Tuesday, September 11th. In order to receive textbooks/novels, students must present their student ID. All textbooks/novels that are scanned out to students ID, are the sole responsibility of the student. Students should print their name and year neatly inside the front cover of all their textbooks/novels. If students have not returned textbooks, novels and library books they will not be able to receive their new textbooks/novels until they return the old ones or if students lost textbooks/novels they will have to go to the Business Office and pay for lost materials.

We are currently transitioning to a Learning Commons and excited for future plans. We will keep you up-dated.

Stay Connected



Parents/guardians: Due to Canada's Anti-Spam Legislation (CASL), if you want to keep receiving electronic messages from our school on commercial topics such as student fees and field trip costs, **you need to [subscribe online](#)**. Please see the CBE webpage.



In addition, if you want to receive *any* text messages from our school, you need to opt-in by texting the word **YES** to the six-digit number **724665**.



PowerSchool Parent Portal

Starting in August, families will have to create a new account to access the new online PowerSchool parent portal. This will allow continued access to online transportation registration and to make online fee payments which were previously completed in My CBE Account. You do not need to re-register for transportation.

To create an account to access the new PowerSchool parent portal, you will need your child's CBE Student ID Number. There are a number of places you can find your child's CBE student ID number:

- Check your child's most recent report card.
- Check your current My CBE Account.
- Refer to your child's student ID card.
- Ask your child.
- Please visit your school in person to request the number. The CBE cannot give out this number over the phone.